SBA 8(a) Data Call
Exhibit A Compliance Checklist

This checklist outlines all data items requested by the SBA under Exhibit A, grouped by category, with required file formats. It also highlights how Deltek Costpoint simplifies compliance for each category.

Financial Data (CSV Files Only)

- ☐ (**1**) **General Ledger** for the last three full fiscal years
- ☐ (**2**) **Trial Balance** as of the last day for each of the last 3 fiscal year-ends
- ☐ (**11**) **Financial Statements** which include, at a minimum, the year-end Balance Sheet, YTD P&L, Cash Flow Statement, and the Statement of Equity for each of the last three fiscal years
- ☐ (**12**) **Financial Statement Reconciliation** to the year-end Trial Balance for the last 3 fiscal years
- ☐ (**13**) **Sub-Ledger Schedule** tying to the year-end trial balance accounts for all A/R, A/P and P&L accounts

Payroll & HR (PDF Files Only)

- ☐ **6**) **Payroll Register and Reconciliation** (including any distributions to any owner) monthly for the last three full fiscal years
- ☐ (**7**) **List of All Employees**, broken out by contracts those employees are servicing, for the last three full fiscal years

Contracts & Vendors (PDF Files Only)

- ☐ (**8**) **List of all Vendors** (as well as all joint ventures) for the last three full fiscal years
- ☐ (**9**) **Copy of all 8(a) Contracts** on which the firm is currently working for the last 3 full fiscal years
- ☐ (**10**) **Subcontracting Agreements** related to the contracts in item 9 for the last 3 full fiscal years

Banking & Tax (PDF Files Only)

- ☐ (**3**) **IRS Form 4506** covering the last three full fiscal years
- ☐ (**4**) **Bank Statements** as of the last day for each of the last three fiscal year-ends
- ☐ (**5**) **Bank Reconciliations** as of the last day for each of the last three fiscal year-ends

How Deltek Costpoint Simplifies
SBA 8(a) Exhibit A Compliance

DELTEK COSTPOINT

AUTOMATED DATA EXPORTS
Instantly generate and export G/L, Trial Balance, and Financial Statements in required CSV formats, eliminating manual work and reducing errors.

INTEGRATED PAYROLL & HR REPORTING
Quickly produce employee lists, payroll registers, and reconciliations in PDF format, all from a single system, ensuring accuracy and compliance.

VENDOR & SUBCONTRACTOR TRACKING
Maintain comprehensive records of vendors, joint ventures, & subcontractors, making it easy to compile & submit required contract documentation.
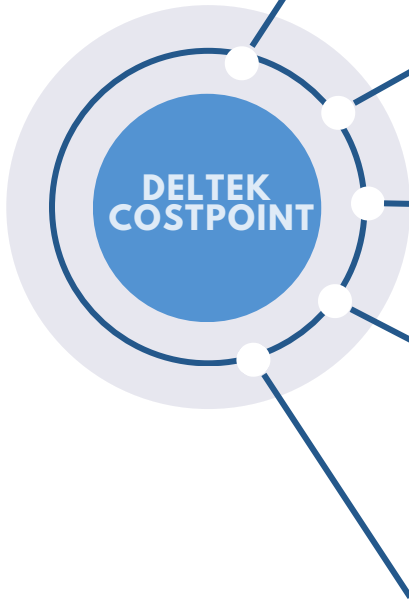
BANK RECONCILIATION & AUDIT-READY REPORTING
Streamline bank statement and reconciliation processes with audit-ready reports.

SUB-LEDGER SCHEDULES
Automatically tie sub-ledger schedules to A/R, A/P and P&L accounts for accurate, easily matched supporting documentation.

Iuvo Systems is a certified 8(a) and Minority Business Enterprise (MBE) small business with over 16 years of experience specializing in outsourced accounting & financial services, data analytics & reporting, enterprise system solutions, and GovCon staffing solutions for government contractors and agencies. Iuvo Systems provides expertise in all aspects of Government Contracting, DCAA, FAR, and CAS. We are headquartered in the Washington, DC metro area with an office in Atlanta, GA. We proudly serve clients across the nation and extend our expertise to support operations outside the continental United States (OCONUS).

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